Stream Restoration of Mill Pond Creek at Rugby Middle School

ADDENDUM #2

May 28, 2015

Please incorporate the following Pre-Bid Meeting minutes with questions in to the bid documents.

Jeffrey L. Young, PE

Pre-Bid Meeting Minutes:
1. Introductions
   
   HCSWCD Staff: Jonathan Wallin, April Hoyt, Rachel Smith
   HCSWCD Board of Supervisors: Drew Brannon, Chairman; Greg Hoyt
   NC Department of Agriculture & Consumer Services, Division of Soil & Water Conservation: Jeff Young, PE
Henderson County Public Schools: Bo Caldwell, Assistant Superintendent for Administrative Services; Marty Ballard, Director of Facilities; Scott Moore, Rugby Middle School Principal

2. All attendees were asked to sign in on the attendance sheet. If not signed in, the bid will be considered non-responsive. Attendance list is attached.

3. Bid opening date, time – June 5, 2015 at 3:00 PM

4. Project Schedule: Begin work onsite June 15, 2015 and must be complete by August 14, 2015. Permanent seeding shall take place November 15 – December 15. It is the intent, barring any complications, of the Henderson County Soil and Water Conservation District to present the Bids to the District Supervisors at the June board meeting on Monday, June 8, 2015 for approval.

5. Sewer project – the package plant will be removed and a new line will be installed. HCSWCD are working to get more information on this project timing and potential conflicts with the construction of this project. – Project Bid Opening is May 28, 2015. Sheets C-202, 203, 208 are attached to this Addenda for bidders information. The work depicted on these sheets is not included under this contract. This is for your reference only. The contractor will have to coordinate construction of the stream with the construction of the sewer line. Henderson County Soil and Water Conservation District will help facilitate this effort.

6. All plans are pending the 401 and 404 permits and Sediment and Erosion Control Permit. As soon as the approvals are obtained, they will be incorporated by addenda.

7. Bid Sheet
   a. Acknowledge all addenda – Addenda will be posted at http://www.hendersoncountync.org/soil/grantprojects.html. Correction to the Notice to Bidders: All Questions and request for clarification must be received in writing by 3:00 PM on May 28. Updates, questions and answers and any other changes or clarifications will be made available on this SWCD website no later than May 29, 2015 at 4:30PM.
   b. Bid sheet will be modified with an addendum to include items from sediment and erosion control plan.
c. Unit Price items are to be included in the Base Bid and Alternate Prices at the quantities shown on the bid sheet. These items will be paid based upon actual quantities as determined by the Project Manager.

d. The bid must be signed by someone authorized to sign on behalf of the General Contractor.

8. Items to include with the Bid

1. General Conditions – which includes the completed bid form.

2. Supplementary General Conditions


4. Sediment and Erosion Control Plans to be incorporated with an Addendum.

5. All Addenda posted through May 28, 2015 (incorporated by reference do not attach to Bid)

6. Contractor Qualification Statement:

   a. Please attach a document describing projects, similar in nature to this one, which have been completed by the Bidder within the past 5 years. Include at least the following information: project name, project owners name, project cost, short description and a person we can call about the project – include their phone number and email address.

   b. List key personnel who will be working on this project. Describe some relevant prior projects and/or training they have completed and include a way to contact them.

   c. Feel free to attach any other information that helps document the Bidder is qualified to do this project. Some examples may be certificates from trainings, classes, etc.

7. See Henderson County Insurance and Bond Requirements posted under General Information at http://ww2.hendersoncountync.org/rfp/index for the following:

   a. Insurance (if appropriate) per Article 11. Attach proof of insurance to Bid.

   b. Bonds (if appropriate) per Article 12 (NA, No bonds required for this project)

   c. For Disadvantaged Business Enterprise requirements, see Minority Business Participation Guidelines posted under General Information at http://ww2.hendersoncountync.org/rfp/index
8. Contractors with 25 or more employees as defined in Article 2 of Chapter 64 of the NC General Statues must verify compliance with the E-verify, NCGS 160A-20.1(b).

Questions/Comments from Pre-Bid Meeting:

1. What is the normal base flow of the stream?
   The watershed is approximately 1.3 square miles. The pump will need to be minimum of 500 gpm according to the sediment and erosion control plans. Gaging station data indicates a base flow of approximately 1 ft³/s per square mile.

2. Will there be somewhere to use excess fill material?
   The principal of Rugby Middle School has indicated that excess fill can be used on site. Trees and brush that are removed will have to be taken off-site.

3. Have utilities been located?
   It is the contractor’s responsibility to locate utilities prior to beginning excavation.

4. Where will the staging area be?
   The staging area will be located in the grassy field, to the left, just after turning in to the driveway at Rugby Middle School. Site can be accessed from both sides of the stream and through the school parking area. Any damage to grassed areas for access will have to be repaired.

5. Is there cobble on site?
   The stream is in a flat valley that is more gravel and sand than cobble.

6. Is there an engineer’s estimate?
   There is an estimate based upon Division of Soil and Water standard pricing.

7. The area next to the softball field will require safety fencing as the field will be used throughout the summer.

8. There will be a pre-construction meeting scheduled soon after the award.
## Mandatory Pre-Bid Meeting Attendance Sheet

**Project Name:** Stream Restoration of Mill Pond Creek at Rugby Middle School  
**Engineer:** Jeff Young, PE- NC Division of Soil and Water  
**Contacts:** Jonathan Wallin and Rachel Smith  
**Date:** 05/22/2015 @ 10:00 AM  
**Location:** Rugby Middle School, 3345 Haywood Rd, Hendersonville, NC 28791

<table>
<thead>
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<th>Firm Name</th>
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**Signature:** Nathan Cox