



# HENDERSON COUNTY CAPITAL PROJECTS

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*Memorandum To: Interested Bidders*

*From: Thad Ninnemann  
Project Manager*

*Subject: Request for Proposals  
Henderson County: HCAAC Retaining Wall Replacement*

*Date: November 7, 2017*

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Henderson County requests proposals to replace an existing retaining wall system at the Henderson County Athletics and Activity Center, Hendersonville, NC.

**Mandatory Pre-Bid Meeting: November 16, 2017 @ 10:00 am**  
Henderson County Government Office Building  
1<sup>st</sup> Floor Meeting Room  
100 North King Street  
Hendersonville, NC 28792

**Proposals are due: November 30, 2017 10:00 am**  
Henderson County Government Office Building  
Attention: Thad Ninnemann  
100 North King Street, Suite 206  
Hendersonville, NC 28792

**Location of Work:** Henderson County Athletics and Activity Center  
708 South Grove Street  
Hendersonville, NC 28792



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## Detailed Scope of Work:

- Furnish the necessary supervision, labor, tools, equipment and materials to complete the required work inclusive of:
  1. Systematic and scheduled demolition, removal, and disposal of the existing retaining wall structure. Scope of work will be clarified at the pre-bid meeting.
  2. Design /Build a new replacement retaining wall system to replace the existing failing cross tie retaining walls.
  3. All contractors submitting proposals are to provide a description and/or narrative of the engineered wall system they are proposing to install. The selected contractor will be required to provide, for the owner's approval, the engineered documents for the wall system that they will be installing prior to installation.
  4. The selected contractor will be required to follow all engineered design requirements for the type walls being installed, to also insure compliance with building codes are maintained, and good safety practices are followed during the construction phase.
  5. Upon completion of the wall installations the contractor will be required to seed/straw all disturbed areas associated with the walls construction.
- Provide for landfill and hauling fees.
- Restore all disturbed areas around the site.
- Work limitations to be discussed at the mandatory Pre-Bid meeting.
- All approved work schedules will be coordinated with Henderson County
- Obtain required permits.



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The following information must be included in the proposal:

1. Proposals are to be in the form of a Proposed Contract signed by the bidder and ready for the County's signature:
  - a. Include lump sum price for base bid inclusive of all work required.
  - b. Include separate pricing for any proposed alternates.
  - c. Include material delivery date and project start date
  - d. Proposals will be awarded based on base bid and acceptance of equipment delivery date and project start date.
2. Applicable Contractor's Licensure with North Carolina.
3. Warranties will include a minimum 2 years.
4. See Henderson County Insurance and Bond Requirements posted under General Information at <http://ww2.hendersoncountync.org/rfp/index.html> for the following:
  - a. Insurance (if appropriate) per Article 11
  - b. Bonds (if appropriate) per Article 12
5. For Disadvantage Business Enterprise requirements, see Minority Business Participation Guidelines posted under General Information at <http://ww2.hendersoncountync.org/rfp/index.html>
6. As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.



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7. Signed copy of Iran Divestment Act Certification Required by NC Gen. Stat. §147-86.59 (formerly §143C-6A-5(a)) and can be found here:

<http://www.hendersoncountync.org/rfp/index.html>

Henderson County reserves the right to reject any and / or all bids. Qualified contractors interested in bidding on the project should contact **Mr. Thad Ninnemann (828) 577-1501** or [tninnemann@hendersoncountync.org](mailto:tninnemann@hendersoncountync.org).