



HENDERSON COUNTY CAPITAL PROJECTS

Memorandum To: Interested Bidders

*From: Thad Ninnemann
Capital Projects Project Manager*

*Subject: Request for Proposals
Henderson County Human Services Building RTU Replacement*

Date: February 28, 2018

Henderson County requests proposals to replace existing HVAC RTU's with new RTU's at the Henderson County Human Services Building in Hendersonville, NC.

Mandatory Pre-Bid Meeting: March 12, 2018 @ 10:00 am
Henderson County Government Offices
1st Floor Meeting Room
100 North King Street
Hendersonville, NC 28792

Proposals are due: March 21, 2018 @ 10:00 am
Henderson County Government Offices
Attention: Thad Ninnemann
100 North King Street, 2nd Floor, Suite 206
Hendersonville, NC 28792
Hard Copy in Sealed Envelope Required No emails

Location of Work: Henderson County Human Services Building
1200 Spartanburg Highway
Hendersonville, NC 28739



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Detailed Scope of Work:

- Furnish the necessary supervision, labor, tools, equipment and materials to complete the required work inclusive of:
 1. Systematic and scheduled demolition, removal and disposal of the existing RTU's being replaced.
 2. Installation of the new RTU's inclusive of all rigging, crane, vehicle traffic control, pedestrian control and safety measures, all high/low voltage and all control wiring connections as required. This is a turnkey job.
 3. Job scope includes any/all roof modifications/repairs required for the new unit installation (i.e. unit curbs, flashings etc.).
 4. The job scope is inclusive of the replacement of 15 RTU's ranging from 5 to 15 tons with a total tonnage of 154.5 tons. Replace each unit with an identical size unit and per the current Building, Mechanical, and Energy Code and with economizers incorporated in each unit.
 5. Smoke detectors are located in the ductwork below the units and will not need to be changed, modified, or removed and reinstalled.
 6. Approved equipment manufacturers are limited to: Trane, Carrier
 7. Warranties will include a minimum 5 years all parts, compressors with a 10 year warranty, and a 1 year unlimited labor warranty.
 8. **Provide alternate pricing for high efficiency units inclusive of all costs.**

- Provide for landfill and hauling fees if required.
- Restore all disturbed areas in and around the site.
- Work limitations to be discussed at the mandatory Pre-Bid meeting.
- All approved work schedules will be coordinated with Thad Ninnemann.
- Obtain all required permits and inspections.

The following information must be included in the proposal:

1. Proposals are to be in the form of a Proposed Contract signed by the bidder and ready for the County's signature:
 - a. Include lump sum price for base bid inclusive of all work required.



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- b. Include separate pricing for any proposed alternates.
 - c. Include equipment delivery date, project start date, and projected completion date.
 - d. Proposals will be awarded based on base bid, equipment delivery date, project start date, and projected completion date.
2. All applicable Contractor's Licensures with North Carolina.
 3. See Henderson County Insurance and Bond Requirements posted under General Information at <http://ww2.hendersoncountync.org/rfp/index.html> for the following:
 - a. Insurance (if appropriate) per Article 11
 - b. Bonds (if appropriate) per Article 12
 4. For Disadvantage Business Enterprise requirements, see Minority Business Participation Guidelines posted under General Information at <http://ww2.hendersoncountync.org/rfp/index.html>
 5. As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.
 6. Signed copy of Iran Divestment Act Certification Required by NC Gen. Stat. §147-86.59 (formerly §143C-6A-5(a)) and can be found here: <http://www.hendersoncountync.org/rfp/index.html>

Henderson County reserves the right to reject any and / or all bids. Qualified contractors interested in bidding on the project should contact **Mr. Thad Ninnemann (828) 577-1501** or tninnemann@hendersoncountync.org.