

**Change in Occupancy Application**

**Henderson County  
100 N King St; Ste 220  
Hendersonville, NC 28792  
828-697-4830**

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Permit Number \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_ Unit#: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Business Owner Address: \_\_\_\_\_

Contact Number(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Business Type: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Directions: \_\_\_\_\_

\_\_\_\_\_

Former Business(s) at This Location: \_\_\_\_\_

Proposed New Business at This Location: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_

The following items will need to be submitted with this permit application if applicable:

1. # of Restrooms \_\_\_\_\_ H.C. Accessible \_\_\_\_\_

2. # of Water Closets \_\_\_\_\_ # of Lavatories \_\_\_\_\_

3. # of Parking Spaces \_\_\_\_\_ H.C. Accessible \_\_\_\_\_

4. Will there be alcohol sales at this location? Yes No

5. Sign Plans? Yes No

6. Off Street Parking Plans (only if you will be adding additional parking)

7. Occupancy Load \_\_\_\_\_

8. If a sign change is required; a separate Sign Permit Application will be required.

9 If building, mechanical, electrical or plumbing changes are required; a separate Commercial Building Permit Application will be required.

Project Cost: \_\_\_\_\_

**Description of Changes to Business:**

Interior:

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Exterior(Including Signs):

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Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_