

HOUSING CODE SECTION – BUILDING SERVICES

COMPLAINT RECORD

CASE NUMBER 2008-()-()

COMPLAINT LOCATION: _____

PROPERTY IDENTIFICATION NUMBER: (PIN) _____

PARCEL NUMBER: _____

PERMIT # IF ANY: BUILDING _____ MECHANICAL _____ ELECTRICAL _____
 PLUMBING _____ SET UP PERMIT _____ REMODELING _____

TENANT NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP CODE: _____

OWNER: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP CODE: _____

COMPLAINT RECEIVED VIA: TELEPHONE TELEFAX IN PERSON MAIL ANNONYMOUS E-MAIL

NATURE OF COMPLAINT: _____

SIGNATURE OF COMPLAINT TAKER _____ DATE TAKEN _____

RESOLVED BY INSPECTOR _____ DATE RESOLVED _____

RESOLUTION: HOUSING INSPECTION CONDEMNATION NOT LEGITIMATE COMPLAINT

HOUSING CERTIFICATE ISSUED