

## LIST OF INSPECTIONS

Portable toilet must be on site and permit card posted in job box.

1. Temporary Pole\***Work order # required prior to inspection being sent to Power Company.**
2. Footings: prior to pouring, after grade markers, bulkheads for step-downs (all steel, if required) is in place
3. Underslab (electrical, plumbing, insulation)
4. Slab: after stone, poly, isolation joint, and chemical soil treatment  
Exceptions: patio slabs, driveways, & sidewalks
5. Foundations: wall-waterproofing; steel placement (See Residential Worksheet Summary)
6. Marriage Wall: Modulares & Doublewides ONLY
7. Masonry and pre-fab fireplace done on framing inspection
8. Rough-In electric (PRIOR TO FRAMING INSPECTION)  
Must be requested by licensed electrical contractor.
9. Rough-In plumbing (PRIOR TO FRAMING INSPECTION)  
Must be requested by licensed plumbing contractor.
10. Rough-In mechanical (PRIOR TO FRAMING INSPECTION)  
Must be requested by licensed mechanical contractor.
11. Framing (after rough-in electric, plumbing, and mechanical have passed)  
PRIOR TO INSULATION
12. Rough-in insulation (PRIOR TO SHEET ROCK, ETC.) after framing inspection
13. Water & Sewer Lines (before covering up)
14. Final electrical, plumbing, mechanical, energy (PCW)
15. For projects with septic tanks and/or wells: **YOU MUST CALL ENVIRONMENTAL HEALTH @ 828-694-6060 AND GET FINAL INSPECTIONS APPROVED PRIOR TO SCHEDULING FINAL BUILDING AND INSULATION.**
16. Final Building & Insulation (The PCW needs to be posted on the job site when final building and insulation are requested.) **\*Work order # required prior to inspection being sent to Power Company.**

**ALL ELECTRICAL, PLUMBING, AND MECHANICAL INSPECTIONS MUST BE REQUESTED BY THE SUB-CONTRACTORS WHO DID THE WORK.**

**TO REQUEST AN INSPECTION: FAX 828-698-6185 OR CALL 828-697-4830  
REQUESTS MUST BE MADE THE DAY BEFORE DESIRED INSPECTION.**

Inspections Supervisor:

694-6510 Crystal Lyda, Inspections Supervisor

Department Director:

Tom Staufer 694-6505

Inspectors:

694-6507 Terry Cobb

694-6513 Jess Foster

694-6509 Stan Hanna

694-6513 Blane Stephens

694-6511 Tim Garren

694-6515 Mike Ledford

694-6511 Tim Tine

694-6504 Tim Cannon

Permit Coordinator

Denisa Lauffer 694-6502

Permit Specialists

Jennifer Pickens 694-6516

Lisa Stepp 694-6520

Terri Lanning 694-6519

Tammy King 694-6501

**Inspectors are in the office between 8:00 and 9:30 am daily.**

**You can check the status of your permit online by going to:**

**[www.hendersoncountypermitcenter.org](http://www.hendersoncountypermitcenter.org)**