



**Henderson County**

1 Historic Courthouse Square, Suite 2 • Hendersonville, NC 28792  
Phone (828) 697-4809 • Fax (828) 698-6014 • www.hendersoncountync.org

**Application for Use of Historic Courthouse Lawns and Courtyard<sup>1</sup>**

**Henderson County Historic Courthouse**

**1 Historic Courthouse Square  
Hendersonville, NC 28792**

\_\_\_\_\_  
Name of Applicant Making Request<sup>2</sup>

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Mailing Address of Applicant

\_\_\_\_\_  
Phone Number of Applicant

\_\_\_\_\_  
E-mail Address of Applicant

\_\_\_\_\_  
Purpose for Use of Facilities

\_\_\_\_\_  
Date of Event

\_\_\_\_\_  
Beginning Time

\_\_\_\_\_  
End Time

Do you need access to electricity? \_\_\_\_\_

**The remainder of the application to be filled out by the Office of the County Manager**

**PERMISSION GRANTED TO USE HISTORIC COURTHOUSE COURTYARD, LAWNS**

\_\_\_\_\_  
County Manager Designee

\_\_\_\_\_  
Date Request Approved

**PERMISSION DENIED TO USE HISTORIC COURTHOUSE COURTYARD, LAWNS**

\_\_\_\_\_  
County Manager Designee

\_\_\_\_\_  
Date Request Approved

**Reason Denied:**

\_\_\_\_\_  
\_\_\_\_\_

<sup>1</sup> This permission is limited to use of the Historic Courthouse grounds and courtyard. The front porch and steps may not be utilized. Stages may not be setup without permission from the County Manager's Office. No vehicles are permitted on the courtyard. Staging of events must not block entrance and exit from the courthouse during business hours Monday through Friday 8:30 a.m. to 5:00 p.m. and the weekend hours of operation for the Heritage Museum, Saturday 10:00 a.m. to 5:00 p.m. and Sunday 1:00 p.m. to 5:00 p.m. Permission must be gained from the City of Hendersonville Police Department to use the city sidewalks, parking and streets surrounding the Historic Courthouse.

<sup>2</sup> The individual(s) signing this application are responsible for assuring that all litter that accumulates on the Historic Courthouse site as a result of this event will be removed.

**Statement of Disclaimer**

Public Use Policy  
County of Henderson

In renting, leasing or making available the County of Henderson's facilities and grounds, neither the Henderson County Board of Commissioners, nor the Henderson County employees, assume any responsibility for the loss of or damage to any property or personal effects, including but not limited to, vehicles and its contents, or for any injury to the user, its members, employees, agents, guests, or participants, all of whom, hereby agree to hold the County of Henderson, the Henderson County Board of Commissioners, the County Manager and County employees harmless for any loss or damage sustained while using Henderson County facilities and grounds.

The County of Henderson is committed to providing opportunities in access and employment in all programs, services, activities, grounds and facilities without regard to age, sex, race, color, religion, national origin, creed, political affiliation, or disability.

I have read and agreed to the policy for using the County of Henderson's facilities and grounds.

\_\_\_\_\_  
Organization/Group Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name, Organization & Title

**FOR COUNTY USE ONLY**

Approved

Denied

\_\_\_\_\_  
County Manager Designee

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date