



HENDERSON COUNTY HUMAN RESOURCES DEPARTMENT

112 FIRST AVENUE WEST
HENDERSONVILLE, NC 28792

Memo

To: All Interested Candidates
From: Jan Prichard, Human Resources Director
Date: **March 5, 2018**
RE: JOB POSTING – **Full-time Building Code Inspector I**
Building Services

Duties and Responsibilities: Responsibilities to include performing skilled inspection to ensure compliance with the NC Building Codes and other codes as required. Performs related duties as required. Work is performed under general supervision. Reports to the Director of Building Services.

Qualifications: Position requires employee to attend training classes as needed to obtain certificates and maintain continuing education credit hours. Must possess good customer service skills and communicate in a courteous, concise and professional manner. Must be able to work within a team environment. Must be able to climb ladders and crawl within cramped quarters.

Requires high school graduation. Some experience in residential and/or commercial building, electrical, mechanical, or plumbing. Ability to obtain Level 1 standard certificates from the North Carolina Code Officials Qualification Board in all trades of inspection (building, electrical, mechanical and plumbing) within one year of employment. Prefer Level 1 or higher certification from the North Carolina Code Officials Qualification Board. Valid North Carolina driver's license required.

Pre-employment drug test and background checks required of finalist applicants.

Applications must be obtained and submitted to Henderson County HRD, 112 First Avenue West, Hendersonville, NC 28792, www.hendersoncountync.org/hrd. Applications may also be obtained at the Henderson County NCWorks Career Center located at Blue Ridge Community College, 180 West Campus Drive, Flat Rock, NC 28731.

The deadline for application is: **Open until filled**

Starting rate: \$18.05 - \$21.95 depending upon certifications

Grade: 71 – 76 depending upon certifications

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www.hendersoncountync.org/hrd
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