



HENDERSON COUNTY HUMAN RESOURCES DEPARTMENT

112 FIRST AVENUE WEST
HENDERSONVILLE, NC 28792

Memo

To: All Interested Candidates
From: Jan Prichard, Human Resources Director
Date: July 28, 2017
RE: Job posting - **Auxiliary Laborer**
Utilities Department
(Less than 1000 hours/calendar year - Not benefit-eligible)

Duties and Responsibilities: Performs responsible unskilled and routine operational and maintenance duties for the Utilities Department. Includes ground maintenance, mowing, weed-eating, operating a tractor over right-of-way, over manholes, around sewer lines and other related work. Work is performed under regular supervision. Monday – Saturday with some rotation to other assignments. Averages 20 hours/week. Reports to the Solid Waste Manager.

Qualifications: Ability to safely and efficiently operate mower and trimming equipment required to perform job duties; ability to perform physical tasks for extended periods of time; ability to communicate effectively orally; ability to attend work regularly.

Valid Class C North Carolina Driver's License

Any combination of education and experience equivalent to graduation from high school.

Pre-employment drug test and criminal background check required of finalist applicants.

Applications must be obtained and submitted to Henderson County HRD, 112 First Avenue West, Hendersonville, NC 28792, www.hendersoncountync.org/hrd. Applications may also be obtained at the Henderson County NCWorks Career Center, Blue Ridge Community College, 180 West Campus Dr., Flat Rock, NC 28731.

The deadline for application is: **Open until filled**

Starting Rate: \$11.72

Grade: 60B

Phone: (828) 697-4669 ♦ Fax: (828) 698-6184 ♦ TDD: (828) 697-4580
Job Line: (828) 697-4575
www.hendersoncountync.org/hrd
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