

BOARD APPROVED RULES FOR PUBLIC COMMENT

1. The Public Comment period will be held at the time designated by the board on the agenda. The comment period will be limited to a maximum of thirty (30) minutes.
2. Persons who wish to address the Board during the Public Comment period will register on a sign-up sheet. Speakers will provide contact information and the topic of their comments on the sign-up sheet. Sign-up sheets will be available thirty (30) minutes before the start of the meeting. No one will be allowed to have his/her name placed on the list by telephone request to County Staff.
3. Each person signed up to speak will have three (3) minutes to make his/her remarks. Each person signed up to speak will only be entitled to the time allotted to each speaker and one additional time period which may be yielded to him/her by another individual who has also signed up to speak on a particular topic.
4. Speakers will be acknowledged by the Board Chairperson in the order in which their names appear on the sign-up sheet. Speakers will address the Board and begin their remarks by stating their name and address.
5. Public comment is not intended to require the Board to answer any impromptu questions. Speakers will address all comments to the Board as a whole and not one individual member. Discussions between speakers and members of the audience will not be allowed.
6. Speakers will be courteous in their language and presentation. Speaker must be respectful and courteous in their remarks and must refrain from personal attacks and the use of profanity.
7. Only one speaker will be acknowledged at a time. If the time period runs out before all persons who have signed up get to speak, those names will be carried over to the next Public Comment period.
8. Any applause will be held until the end of the Public Comment period.
9. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the Secretary to the Board or Director of Elections.
10. Speakers shall not discuss any of the following: matters which are closed session matters, including but not limited to matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, matters which are made confidential by law; matters which are the subject of public hearings.
11. Action on items brought up during the Public Comment period will be at the discretion of the Board.