

**HENDERSON COUNTY
CATEGORY THREE (3) COMMUNICATION FACILITY
SAMPLE LETTER OF NOTICE OF INTENT**

**NOTICE OF INTENT TO FILE AN APPLICATION FOR A CATEGORY THREE (3)
COMMUNICATION FACILITY PERMIT IN HENDERSON COUNTY**

Dear Property Owner:

Pursuant to the requirements in the Henderson County Land Development Code, adopted September 19, 2007, we are obligated to provide formal notice of a pending application for a Category Three (3) Communication Facility Permit to all adjacent property owners and all property owners within a 1,000 foot radius from a proposed qualifying communication facility site. Your property qualifies for such notification.

_____ plans to construct a _____ foot Category Three (3)
(tower owner or operator)
Communication Facility on property owned by _____, as shown on the
(property owner)
attached vicinity map and communication facility sketch (with dimensions). We intend to file our
permit application with Henderson County on _____.

To secure a permit for construction of such communication facility requires that the standards stated in the Henderson County Land Development Code be satisfied. A quasi-judicial hearing will be held by the Zoning Board of Adjustment to determine if the communication facility meets the requirements of the ordinance and if the permit will be granted. Notice of the hearing will be published in the Hendersonville Times-News and will be mailed to owners of adjacent property.

Please note that Henderson County regulations require only that notice be given to property owners before an application can be approved.

Respectfully Submitted,

(Name, address, and phone number of applicant)