Applications are due
**WEDNESDAY, MARCH 13, 2013 by 5:00PM**

E-mail application by the due date to:
brantley@hendersoncountync.org

Mail application with original signatures to:
Henderson County Manager’s Office
Attn: Amy Brantley
#1 Historic Courthouse Square, Suite #2
Hendersonville, NC 28792

When completing Section II – Performance Management Section, providing specific information about the amount of service being provided, and the effectiveness of your service delivery. Service outputs are generally numbers, and service outcomes are generally reported in percentages.

Section IV – Budget Details includes a line for “Percentage of Revenue Provided from MOE Funding”. This percentage will calculate automatically as revenue amounts are inserted.

Total Revenue and Expenditure boxes will calculate automatically. Revenues and Expenditures should be equal.

The document contains not only the application, but the 1st Quarter, 2nd Quarter and Annual Report forms. Some boxes within the reports will be filled in automatically based on information entered within the application, and previous reports.