

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: April 15, 2009

SUBJECT: Consideration of the Dana and East Flat Rock Communities Plan Boundary and Charter

ATTACHMENTS:

1. Staff Memorandum
2. Community Planning Process Outline
3. Draft Dana and East Flat Rock Communities Planning Committee Charter
4. Draft Dana and East Flat Rock Communities Plan Study Area Map

SUMMARY OF REQUEST:

The Henderson County 2020 Comprehensive Plan (CCP) outlines a schedule of community plans, two of which Planning Staff has begun. The Edneyville Community Plan is currently underway and Etowah and Horse Shoe Communities Plan is nearing completion. Planning Staff is prepared to begin the third community planning effort focused in the Dana and East Flat Rock Communities. The first required steps are the approval of a committee charter and the appointment of members to that committee. The enclosed memorandum, outline, and draft charter explain the process and responsibilities required to accomplish this task.

BOARD ACTION REQUESTED:

Planning Staff requests the Board of Commissioners approve the draft charter and planning boundary for the Dana and East Flat Rock Communities Planning Committee and begin appointing committee members should the Board desire to proceed with the creation of this plan.

Suggested Motion: I move that the Board approve the Charter and boundary map for the Dana and East Flat Rock Communities Planning Committee with any amendments noted by the Board.

MEMORANDUM

TO: Board of Commissioners
Steve Wyatt, County Manager
Selena Coffey, Assistant County Manager

FROM: Anthony Starr, Planning Director

DATE: April 15, 2009

SUBJECT: Dana and East Flat Rock Communities Plan Start-up

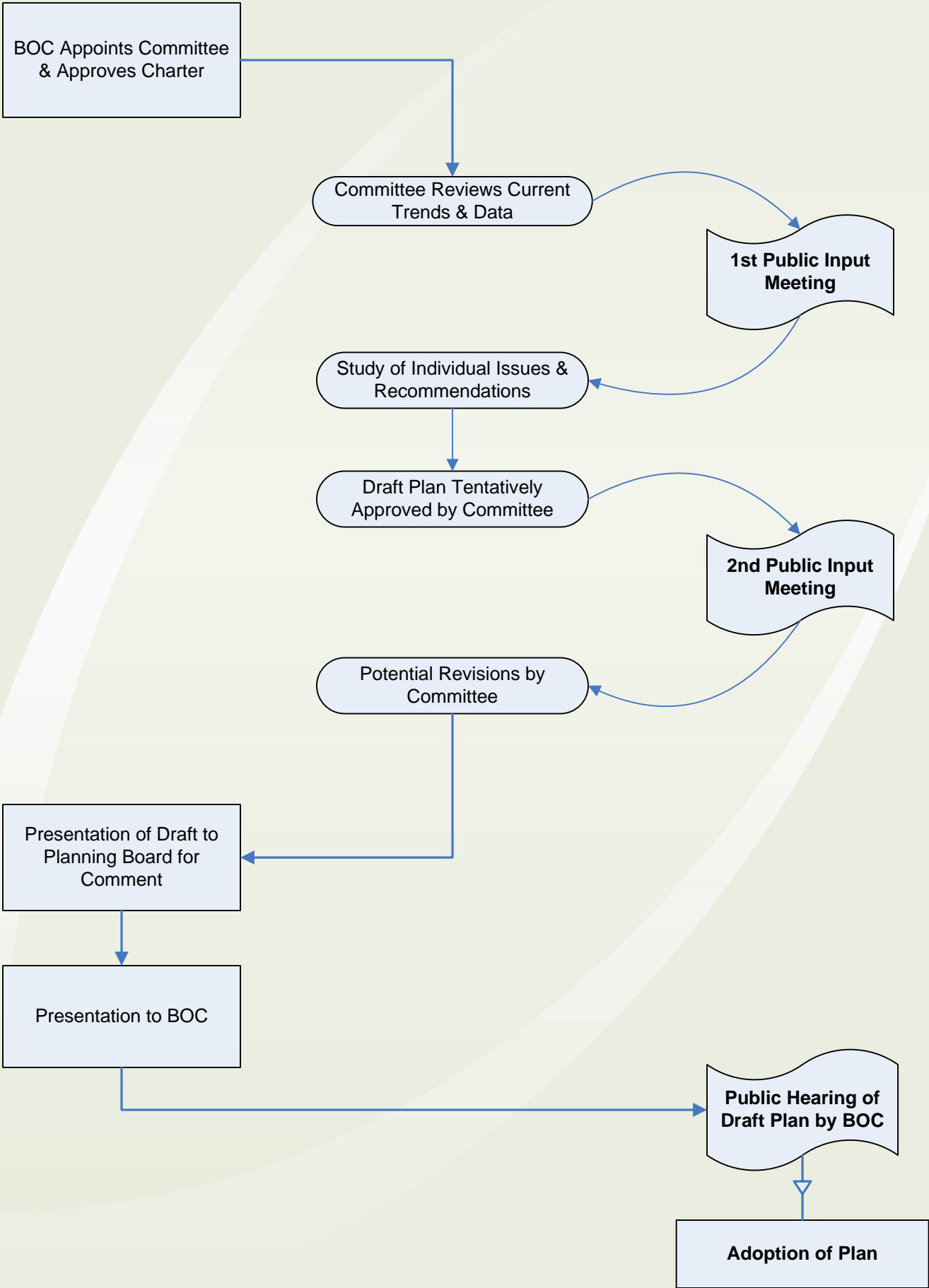
The Henderson County 2020 Comprehensive Plan (CCP) outlines a schedule of community plans, two of which Planning Staff has begun. The Edneyville Community Plan is currently underway and Etowah and Horse Shoe Communities Plan is nearing completion. Planning Staff is prepared to begin the third community planning effort focused in the Dana and East Flat Rock Communities. Planning Staff anticipates the Dana and East Flat Rock Communities Plan will take approximately 18-24 months for completion and adoption by the Board of Commissioners.

Staff proposes the Dana and East Flat Rock Communities Plan area have a community advisory committee with 9 members that will consist of the following: (1) eight citizens that live, operate a business, or own property in the boundary of the Dana and East Flat Rock Communities Plan; and (2) one liaison from the Henderson County Planning Board. It may be likely that the Planning Board liaison also lives, operates a business, or owns property in the planning area. Staff proposes that the Board of Commissioners appoint all committee members and the Chair. The appointment of municipal representatives from the adjoining municipalities (City of Hendersonville and Village of Flat Rock) may provide better coordinated planning through this process. The coordination of planning among local governments in Henderson County is a goal of the CCP.

Please review the enclosed outline for the Community Planning process, draft charter for the Dana and East Flat Rock Communities Planning Committee, and the draft boundary map for the Dana and East Flat Rock Communities Planning Area. Planning Staff proposes a proven planning process that can generate a high-quality and useful plan using the wisdom and resources of the Community. With the creation and implementation of this plan, the Community can articulate and realize its vision for the next 10-15 years.

Should the Board desire to proceed with this planning process, staff could begin committee meetings in June provided the charter is approved in April and the committee appointed in May. This timeframe allows the committee to hold the first public input session in June or July.

Community Planning Process



HENDERSON COUNTY

DANA & EAST FLAT ROCK COMMUNITIES PLAN COMMITTEE CHARTER

What is the committee's purpose?

To implement the recommendations of the Henderson County 2020 Comprehensive Plan by working with Planning Staff to develop and recommend a community-specific comprehensive plan for the Dana and East Flat Rock Communities that outlines the future goals of area as it relates to Land Use and Development, Community Facilities, Agriculture, Economic Development, Housing, Transportation, Community Character and Design, and Natural and Cultural Resources.

Who will the committee report to?

Board of Commissioners

Who will be staff to the committee?

- County Planning Staff will facilitate meetings
- Other County staff as assigned

What is the duration of the committee's existence?

The committee will terminate with adoption of the Dana and East Flat Rock Communities Plan.

How will the future tasks or projects of the committee be determined?

Assignment by the Board of Commissioners

What parameters must the committee work within?

- North Carolina Open Meetings and Public Records laws
- Minutes must be provided to the Board of Commissioners

How will the committee meetings be conducted?

The committee will reach most, if not all, its recommendations by general consensus. Formal votes and operating under Robert's Rules of order will be used as necessary. County Planning Staff, in addition to its role as meeting coordinator and facilitator, will present background information and data related to each of the Plan elements prior to the committee's development of its recommendations.

Will the committee give periodic reports on its activities?

How often?

As Needed/As Requested

To whom?

Board of Commissioners and County Manager

What is the make-up of the committee?

The committee, appointed by the Board of Commissioners, will consist of 9 persons including 8 individuals that live, operate a business, or own property within the boundary of the Dana and East Flat Rock Communities Plan. The Board may wish to consider appointing a representative from Blue Ridge Community College as one of the 8 individuals. The Board of Commissioners will also appoint a liaison from the Henderson County Planning Board. The Board may also appoint an ex-officio member from the municipalities that abut the planning area (City of Hendersonville and Village of Flat Rock) to serve as representatives of these municipalities. The Board of Commissioners appoints the Chair.

