

## MINUTES

**STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS  
MONDAY, AUGUST 5, 2013**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Charlie Messer, Vice-Chairman Tommy Thompson, Commissioner Grady Hawkins, Commissioner Mike Edney, Commissioner Larry Young, County Manager Steve Wyatt, Interim Assistant County Manager David Whitson, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Finance Director J. Carey McLelland, Interim Planning Director Autumn Radcliff, Engineer Marcus Jones, Research/Budget Analyst Amy Brantley, Property Appraiser Dee Hill, Sheriff Charlie McDonald, Planner Parker Sloan, Soil & Water Conservation District Director Jonathan Wallin, Director of Business and County Development John Mitchell, Assessor/Tax Collector Stan Duncan, Fire Marshal Rocky Hyder, Environmental Programs Coordinator Megan Piner, PIO Christina Hallingse, videotaping, and officer David Pierce as security.

### CALL TO ORDER/WELCOME

Chairman Messer called the meeting to order and welcomed all in attendance.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Andrew Torres, from Leaders in Training 4-H Club.

### INFORMAL PUBLIC COMMENTS

1. Earle McIntyre – Mr. McIntyre feels the air cannons are very disruptive to his community as it scares you each time it goes off. “Please cease and resist.”
2. Steve Crane – Mr. Crane thanked the Board for their support of recreational opportunities. Greenways are a great benefit to all as obesity is a big issue. Exercise is a key component.
3. Gail Buzby – Ms. Buzby feels Greenways are beneficial. She travels 45 minutes to Greenville to ride the Swamp Rabbit Trail. Greenways are a public health intervention and also bring in money.
4. Sonya Hollingsworth – Ms. Hollingsworth stated that the Stepp Apple Farm has been in existence for well over 50 years. Bird damage has increased rapidly to their crops. Air cannons are being used in an attempt to protect their crop. They begin around 7:15 a.m., and are turned off at 7:30 p.m. Once they begin picking crop, the air cannons must be removed.
5. Darlyn Maurer – Ms. Maurer feels air cannons are very disruptive to lives and health. There are many health issues in her home and her husband has become a prisoner in his home.
6. Kay Caldwell – Ms. Caldwell is horrified that citizens must deal with the air cannons and feels there has to be another solution.
7. John F. O'Malley – Mr. O'Malley's peaceful life halted approximately one month ago. The air cannon sounds cause a constant state of alert and much anxiety as they go off every two to three minutes.
8. Eric Paulsen – Mr. Paulsen has many health issues that are affected by the air cannon noise. He felt something could be worked out between the residents and farmers.
9. Kerri Smith – Ms. Smith has dealt with the air cannons going off every 30-40 seconds for two years.
10. Dan Messina – Mr. Messina stated the air cannons began about one month ago, and go off about every two minutes. He feels this is a violation of his rights and very disruptive to the neighborhood. He questioned how much damage was done by the birds in the last 8 years.

DATE APPROVED: August 28, 2013

11. Michael Absher – Mr. Absher was homeless as a teenager and created Only Hope WNC in order to help homeless teenagers of Henderson County. There are approximately 300 homeless youth in Henderson County and approximately 1/3 of those have no adult taking care of them.
12. Mark Williams – Mr. Williams is the Agri-business Development Director for Henderson County. He feels the growers must resort to techniques to protect their crops, and farmers do not want to cause conflict with their neighbors. Air cannons are the last resort for farmers, and only temporary. People should be informed when they are moving into an agricultural area.

#### **DISCUSSION/ADJUSTMENT OF AGENDA**

Chairman Messer requested that discussion item C “Discharge of Air Cannons” be moved to the first discussion item.

*Chairman Messer made the motion to adopt the agenda with the order of discussion items being changed as noted above. All voted in favor and the motion carried.*

#### **PUBLIC HEARING**

**Public Hearing for consideration of Economic Development Incentives for Empire Distributors, Inc.**

*Commissioner Hawkins made the motion that the Board go into public hearing for consideration of Economic Development Incentives for Empire Distributors, Inc. All voted in favor and the motion carried.*

A public hearing has been scheduled on 5 August 2013 in the above matter. At the conclusion of the public hearing, the Board may choose to take action, delay action to a subsequent meeting, or take no action.

Partnership for Economic Development President Andrew Tate stated Empire Distributors of North Carolina, Inc. is a distribution concern located inside North Carolina, and is contemplating a new site in Henderson County. Under the project as proposed, the public benefit to be derived from the capital project is a total taxable capital investment by Empire Distributors of N.C., Inc. of at least \$17,000,000.00 in real property (not including any land acquisition costs), and \$3,000,000.00 in business personal property (equipment). The project would result in the creation of fifteen new jobs, at an average wage in excess of the average wage in Henderson County for full-time employment, plus other benefits. The contemplated incentives would last for a period of up to seven years. The first year’s contemplated incentive, if granted, would be no more than \$71,984.00, based on the new investment, the number of new employees, and the Board’s incentives guidelines. The maximum amount of incentives to be considered in this grant if for the maximum period of seven years would be \$479,060.40.

Henderson County will consider granting assistance toward actual start-up expenditures incurred in the investment of Project Merit. If approved, the request would be funded through the general property tax revenue.

#### **Public Input**

There was none.

*Commissioner Hawkins made the motion to go out of public hearing. All voted in favor and the motion carried.*

*Commissioner Hawkins moved that the Board approves economic development incentives for Empire Distributors, Inc. as presented. All voted in favor and the motion carried.*

#### **CONSENT AGENDA**

*Commissioner Hawkins made the motion to adopt the Consent Agenda minus item C “Resolutions for Henderson County’s CDBG 2012 N.C. Catalyst Program for Dodd Meadows”. All voted in favor and the*

*motion carried.*

CONSENT AGENDA consisted of the following:

**Minutes**

Draft minutes were presented for board review and approval of the following meeting(s):

July 17, 2013 – regularly scheduled meeting

**Tax Collector’s Report**

Collections Specialist Luke Small had presented the Tax Collector’s Report to the Commissioners dated July 26, 2013 for information only. No action was required.

**Non-Profit Performance Agreements**

Subsequent to the approval of the FY 2013-2013 Budget, staff has distributed the funding agreements to the non-profit agencies receiving County allocations.

Staff requests the Board authorize the Chairman to execute the funding agreements and, in doing so, authorize the release of the first of the aforementioned agencies’ quarterly allotments.

- |  |          |
|--|----------|
| 1. Henderson County Education History Initiative | \$2,000  |
| 2. Historic 7 <sup>th</sup> Avenue District Inc. | \$460    |
| 3. Mediation Center                              | \$10,000 |
| 4. Mainstay                                      | \$25,000 |

*Motion:*

*I move the Board authorize the Chairman to execute the funding agreements and, in doing so, authorize the release of the first of the aforementioned agencies’ quarterly allotments.*

**Budget Amendment – 1995 Courthouse Renovations**

Pursuant to the Board’s July 17, 2013 approval to begin the design phase of the 1995 Courthouse Renovations, a budget amendment provided was provided for the Board’s consideration. The amendment allocates the funding for the project from the Capital Reserve Fund, into the Capital Project Fund.

*Motion:*

*I move the Board approves the budget amendment appropriating \$1,000,000 from the Capital Reserve Fund for the 1995 Courthouse Renovations.*

**Budget Amendment – Partnership for Economic Development**

The Partnership for Economic Development has requested the Board consider an appropriation in the amount of \$25,000 for incentive based compensation. The Board is requested to consider a budget amendment appropriating fund balance for this expense.

*Motion:*

*I move the Board approves the budget amendment appropriating \$25,000 from fund balance for the Partnership for Economic Development.*

**Sweeper Purchase for Solid Waste**

Due to regulations from the Department of Environmental and Natural Resources, Solid Waste would like to purchase a used sweeper truck from the City of Hendersonville. This purchase will keep the Transfer Station and other paved areas of the Solid Waste facility in compliance with DENR regulations.

*Motion:*

*I move the Board approves the Budget Amendment as presented, and authorize the County Engineer to purchase a used sweeper truck from the City of Hendersonville for the Solid Waste Department.*

**Request for Use of Historic Courthouse Front Lawn – Only Hope WNC**

Only Hope WNC is a 501(c) (3) who works to raise awareness of youth homelessness. They are requesting use of the front lawn of the Historic Courthouse from 5:00 p.m. on November 15<sup>th</sup> to 8:00 a.m. on November 16<sup>th</sup>. The group will hold an overnight “sleepout” to raise money to purchase a house for homeless youth. The group is having a port-a-potty donated for their use and will place it in the back parking lot of the Historic Courthouse.

Motion:

*I move the Board of Commissioners adopts the application for Use of the Historic Courthouse Lawn and Courtyard for Only Hope WNC as presented.*

**Energy Management Update**

A report was provided containing information to the Board about the County’s energy management use in the areas of electricity, natural gas, fuel and water. It compares the first quarter with previous years to show historical trends.

**Quarterly Construction Project Update**

A report was provided for the Board of Commissioners with an update on Construction projects around Henderson County. The quarterly report is a review of the scope and statuses of assigned construction management responsibilities and includes specific updates in regard to County funded construction activities. This report is a continuation of County construction activity statuses.

**Notification of Vacancies**

Chairman Messer reminded the Board of the following vacancies and opened the floor to nominations:

1. Hendersonville City Zoning Board of Adjustment – 1 vac.

**Nominations**

1. Fire and Rescue Advisory Committee – 1 vac.

Commissioner Young nominated Robert Dotson for position #7. *Chairman Messer made the motion to accept the reappointment of Robert Dotson to position #7 by acclamation. All voted in favor and the motion carried.*

2. Henderson Tourism Development Authority – Chair Appointment

Commissioner Young nominated Shannon Clarke as Chair of the Tourism Development Authority. *Chairman Messer made the motion to accept the appointment of Shannon Clarke as Chair of the Henderson Tourism Development Authority by acclamation. All voted in favor and the motion carried.*

3. Hospital Corporation Board of Directors – 8 vac.

There were no nominations at this time so this item was rolled to the next meeting. Commissioner Edney reported that the Board should receive names of additional nominees by the August 28<sup>th</sup> meeting.

4. Juvenile Crime Prevention Council – 7 vac.

There were no nominations at this time so this item was rolled to the next meeting.

5. Mountain Valleys Resource Conservation and Development Program – 1 vac.

There were no nominations at this time so this item was rolled to the next meeting.

6. Senior Volunteer Services Advisory Council – 3 vac.

There were no nominations at this time so this item was rolled to the next meeting.

7. Smartstart – 1 vac.

There were no nominations at this time so this item was rolled to the next meeting.

**Resolutions for Henderson County's CDBG 2012 N.C. Catalyst Program for Dodd Meadows – Pulled from Consent Agenda for discussion**

Henderson County was recently awarded the 2012 N.C. Catalyst grant in the amount of \$454,960 on behalf of Henderson County Habitat for Humanity's Dodd Meadows neighborhood located off Crest Road. The Community Development Block Grant (CDBG) funds will be used to support Henderson County Habitat for Humanity's Dodd Meadows residential development for moderate and low income persons in the County. Up to \$250,000 of the grant would be used for road and utility improvements to serve new residential homes. The grant will fund road improvements; including paving, curbing, and storm water drainage improvements, as well as, public water and sewer extension for a portion of phase two of the Dodd Meadows project. Up to an additional \$250,000 would be used to fund the construction of a community center within the Dodd Meadows development that would serve the Dodd Meadows neighborhood as well as the broader community.

To receive grant funding, the Board of Commissioners must approve the grant agreement and funding approval. Planning Staff recommends that the Board of Commissioners approve and individually adopt the resolutions.

Commissioner Hawkins was concerned with the special conditions noted in documentation and requested this item be delayed until a thorough briefing could be received by the Board.

*It was the consensus of the Board to postpone action in order for the Board to get additional information.*

**DISCHARGE OF AIR CANNONS**

Several citizens have contacted the County in regard to the discharge of "Air Cannons" on Pace Road. The Board discussed the situation and what measures they may/or may not be able to take.

John Mitchell stated that a half mile buffer surrounds the agricultural district. Code Enforcement has received two (2) phone calls but the noise ordinance is handled by the Sheriff's Department.

Sheriff McDonald explained that the Noise Ordinance does not cover agricultural districts. There are at least three (3) farms using "Air Cannons" for control of crows and starlings.

Marvin Owings reported that harvesting of the apple crop begins in August and runs through the first week of November, depending on the variety of apple. Farmers begin using "Air Cannons" at "Sunburn" stage (typically July) and turn them off after harvest is complete (typically November). This year has been the worst year for dealing with birds for apple growers.

Attorney Russ Burrell stated that Henderson County only has those powers given by the State. The County is prohibited from regulating agriculture under the zoning regulations. The health rule making authority is not allowed to deal with agriculture in cases where there is a statewide comprehensive scheme of regulations. One of the evidences of the statewide comprehensive scheme of regulations that have been found is a state adoption of a statute that allows for agricultural districts. The purpose of the agricultural districts by enlarge is to put the public on notice that often there are noises, smells, and agriculture operations going on at times that might not be 9:00 a.m. to 5:00 p.m. These districts do have a buffer zone around them in an attempt by the state to insulate those farms from individual and private liability. The private liability is always greater than the liability the County can impose on them in a public context by making something illegal. The

county does not have any authority.

\*See statement by the County Manager under County Manager’s Report.

**TOURISM DEVELOPMENT AUTHORITY UPDATE**

The Board is requested to discuss the current status of the County’s contract with the Tourism Development Authority.

Commissioner Hawkins noted that a contract was given to the Henderson Tourism Development Authority a couple of months ago with no response. He suggested that a letter be sent to determine their interest.

*Commissioner Hawkins moved that the Board authorizes the Chairman to correspond with the Tourism Development Authority requesting an answer by the first meeting in September, and extend their contract until that time. All voted in favor and the motion carried.*

**AMENDMENTS TO COUNTY CODE CHAPTER 87 – EMS**

Rocky Hyder stated following a review of the Patient Protection and Affordable Care Act, staff has drafted several proposed amendments to Chapter 87 – EMS of the Henderson County Code for the Boards consideration. In general, the proposed amendments are designed to place the County in a position of being able to manage emergency and routine transportation and care under the PPACA.

Staff suggests the Board consider the proposed amendments and provide direction with regard to amiability or alteration. The Board may amend Chapter 87 by giving staff direction on any changes needed and amending the Code by majority vote on the second reading or adopting the changes unanimously on the first reading. Following adoption of the amendments, staff would prefer to provide a 60 day notice of termination to all existing franchisee’s and have the Board determine which franchises to renew on an individual basis.

**Summary of Proposed Changes to Henderson County Code  
Chapter 87 – Emergency Medical Services**

Page	Reference	Proposed Amendment
1	87-1 (2)	Delete Ambulance Attendant definition because AA is no longer recognized by NCOEMS. Replaced with Medical Responder
2	87.1 (14)	Added Medical Responder definition to replace Ambulance Attendant
2	87-2 (C)	Changed the wording in paragraph 1 to enable the County to utilize any NCOEMS approved ambulance in cases of disaster or imminent emergency
2	87-2 (C)	Deleted “or other locations” in paragraph 2 because we can’t regulate other locations
3	87-2 (C)	Added paragraph 5 to exempt inter-facility hospital transport services from the franchise requirement (e.g. Mission Regional Transport)
3	87-2 (C)	Added paragraph 6 to exempt licensed medical helicopter services from the franchise requirement
3	87-3 (C)	Inserted language to require training transcripts and references from previous franchisors, if any.
3	87-3 (I)	Added language to require some basic information needed to determine the scope of the request and basic capability of the applicant
3	87-3 (K)	Included a paragraph to provide the explicit option to deny or refuse applications based on the best interest of the citizens in the County
3	87-4 (B)	Eliminated the emergency transportation franchise due to the change in 87-2 (C) that allows the utilization of any NCOEMS approved ambulance in a disaster / emergency
3	87-4 (C)	Changed the hearing requirement to may and extended the timeframe to 90 days

4	87-4 (D)	Changed paragraph 1 to enable the County to ensure a benefit for the citizens from a franchise agreement
4	87-4 (D)	Added paragraph 4 to clearly state the franchisee must offer additional capability without negatively impacting the County
4	87-5 -11	Language clean-up
6	87-14	Language improvement for responsibilities and reporting

*Commissioner Hawkins made the motion that the Board adopts the amendments to Chapter 87 of the Henderson County Code as presented. All voted in favor and the motion carried.*

**COUNTY MANAGER’S REPORT**

County Manager Steve Wyatt stated he was working to have Brian Ingram, the Director of the Smokey Mountain Mental Health Center, in attendance at the mid-month September meeting. Smokey Mountain Mental Health and Western Highland Mental Health are in the process of consolidating efforts. An aggressive time-frame of April 1<sup>st</sup> has been set to try to complete the work. This will give Mr. Ingram a chance to share the plan with the Board.

\*County Manager Steve Wyatt stated it was unfortunate that press left prior to the main point of the “Air Cannon” issue being made. Many members of the audience also left not understanding that the Board has no authority and blaming the Board for lack of intervention. The county attorney basically said that the Board would be in violation of the State Constitution and the North Carolina General Statutes if the Board tried to impose their will. In North Carolina, the General Assembly has said “you cannot do this”, “you took an oath to uphold the constitution of the United States and the State of North Carolina and all those laws”, “you cannot knowingly go in there and tell these folks to stop shooting these air cannons without potentially violating your oath of office.” The Board by discussing this item has done what can be done under the law. It is unfortunate that folks feel the Board is turning a blind eye to this problem. This is a problem. However, the Board does not have the ability under the law to issue an edict here.

**IMPORTANT DATES**

Chairman Messer reminded everyone that the August 21<sup>st</sup> meeting had been rescheduled to August 28<sup>th</sup> at 9:00 a.m. with a limited agenda.

**CLOSED SESSION**

The Board is requested to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a), for the following reasons:

1. Pursuant to N.C. Gen. Stat. §143-318.11(a)(4), to discuss matters relating to the location or expansion of industries or other businesses in Henderson County, including agreement on a tentative list of economic development incentives that may be offered by the Board in negotiations.
2. Pursuant to N.C. Gen. Stat. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, or to hear or investigate a complaint, charge or grievance against an individual public officer or employee.

*Commissioner Edney made the motion that the Board go into closed session pursuant to N.C. Gen. Stat. §143-318.11(4)&(6) for the reasons set out in the Request for Board Action in the Board’s agenda packet. All voted in favor and the motion carried.*

**ADJOURN**

*Commissioner Thompson made the motion to go out of closed session and adjourn at 7:40 p.m. All voted in favor and the motion carried.*

August 5, 2013

8

Attest:

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Teresa L. Wilson, Clerk to the Board

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Charles D. Messer, Chairman



# HENDERSON COUNTY TAX COLLECTOR

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PH: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners  
1 Historic Courthouse Square, Suite 1  
Hendersonville, NC 28792

Friday, July 26, 2013

## Re: Tax Collector's Report to Commissioners – 05 August 2013 Meeting

Please find outlined below collections information through 25 July 2013 for the 2012 bills mailed out on 14 August 2012, as well as registered motor vehicle bills. As a point of reference, we also have included collections information as of the same date last year.

### Annual Bills G01 Only:

**2012 Beginning Charge:** \$57,948,543.21  
Discoveries & Imm. Irreg.: \$310,120.10  
Releases & Refunds: (\$140,348.33)  
**Net Charge:** \$58,118,314.98  
Unpaid Taxes: \$1,137,118.06  
Amount Collected: \$56,981,196.92  
**Percentage Collected:** 98.04%  
Through: 25-Jul-2013

**2011 Beginning Charge:** \$57,517,224.70  
*Discoveries & Imm. Irreg.:* \$117,656.08  
*Releases & Refunds:* (\$113,168.71)  
**Net Charge:** \$57,521,712.07  
Unpaid Taxes: \$1,188,255.22  
*Amount Collected:* \$56,333,456.85  
**Percentage Collected:** 97.93%  
Through: 25-Jul-2012

### Motor Vehicle Bills G01 Only:

**2012 Beginning Charge:** \$4,459,975.56  
Discoveries & Imm. Irreg.: \$3,765.57  
Releases & Refunds: (\$95,449.62)  
**Net Charge:** \$4,368,291.51  
Unpaid Taxes: \$497,169.59  
Amount Collected: \$3,871,121.92  
**Percentage Collected:** 88.62%  
Through: 25-Jul-2013

**2011 Beginning Charge:** \$4,176,650.95  
*Discoveries & Imm. Irreg.:* \$3,186.47  
*Releases & Refunds:* (\$104,885.69)  
**Net Charge:** \$4,074,951.73  
Unpaid Taxes: \$348,726.24  
*Amount Collected:* \$3,726,225.49  
**Percentage Collected:** 91.44%  
Through: 25-Jul-2012

### Fire Districts All Bills:

**2012 Beginning Charge:** \$6,943,765.63  
Discoveries & Imm. Irreg.: \$47,088.48  
Releases & Refunds: (\$29,462.00)  
**Net Charge:** \$6,961,392.11  
Unpaid Taxes: \$205,848.73  
Amount Collected: \$6,755,543.38  
**Percentage Collected:** 97.04%  
Through: 25-Jul-2013

**2011 Beginning Charge:** \$6,840,737.77  
*Discoveries & Imm. Irreg.:* \$13,428.49  
*Releases & Refunds:* (\$23,443.84)  
**Net Charge:** \$6,830,722.42  
Unpaid Taxes: \$188,686.85  
*Amount Collected:* \$6,642,035.57  
**Percentage Collected:** 97.24%  
Through: 25-Jul-2012

Respectfully submitted,



Luke Small

Collections Specialist

Stan C. Duncan

Tax Collector

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Henderson County Solid Waste

*Please make the following line-item transfers:*

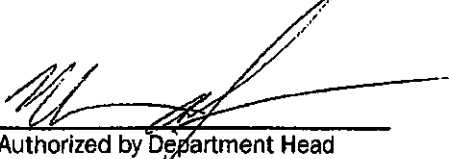
**What expense line-item is to be increased?**

Account	Line-Item Description	Amount
<u>60-5472-551000</u>	<u>CAPITOL OUTLAY-EQUIPMENT</u>	<u>\$ 10,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**What expense line-item is to be decreased? Or what additional revenue is now expected?**

Account	Line-Item Description	Amount
<u>60-4472-401001</u>	<u>RETAINED EARNINGS-APPROPRIATED</u>	<u>\$ 10,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
TO COVER THE PURCHASE OF A NCDENR REQUIRED SWEEPER

 22-Jul-13  
Authorized by Department Head Date

\_\_\_\_\_  
Authorized by Budget Office Date

\_\_\_\_\_  
Authorized by County Manager Date

**For Budget Use Only**

BA# \_\_\_\_\_

Batch # \_\_\_\_\_

Batch Date \_\_\_\_\_



LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY

Department: Economic Development

Please make the following line-item transfers:

What expense line-item is to be increased?

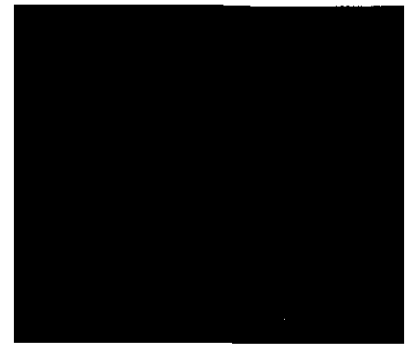
Account	Line-Item Description	Amount
<u>115498 - 569900</u>	<u>Partnership for Econ Development</u>	<u>\$ 25,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990 - 401000</u>	<u>Fund Balance Appropriated</u>	<u>\$ 25,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: *Please provide a brief justification for this line-item transfer request.*  
Fund balance appropriated for the Partnership for Economic Development.  
Approved by the BOC 8/5/13.

_____	<u>8/5/13</u>
Authorized by Department Head	Date
_____	_____
Authorized by Budget Office	Date
_____	_____
Authorized by County Manager	Date



**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Capital Project Fund

*Please make the following line-item transfers:*

**What expense line-item is to be increased?**

Account	Line-Item Description	Amount
<u>215400-598040</u>	<u>Transfer to Capital Project Fund</u>	<u>\$1,000,000</u>
<u>405400-538106-1303</u>	<u>Architect Fees</u>	<u>\$155,000</u>
<u>405400-555000-1303</u>	<u>Capital Outlay - Bldgs &amp; Improvements</u>	<u>\$775,000</u>
<u>405400-599100-1303</u>	<u>Contingency</u>	<u>\$70,000</u>


**What expense line-item is to be decreased? Or what additional revenue is now expected?**

Account	Line-Item Description	Amount
<u>214400-401000</u>	<u>Fund Balance Appropriated</u>	<u>\$1,000,000</u>
<u>404400-402100-1303</u>	<u>Transfer from Capital Reserve Fund</u>	<u>\$1,000,000</u>

**Justificati**

**on:** *Please provide a brief justification for this line-item transfer request.*  
 Capital Reserve Fund Balance appropriated for the 1995 Courthouse Renovations.  
 Approved by the BOC 8/5/13.

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		8/5/13
Authorized by Department Head	Date	
Authorized by Budget Office	Date	
Authorized by County Manager	Date	

**For Budget Use Only**

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_